

BY-LAWS
OF THE
SKAGIT VALLEY SOFTBALL UMPIRES' ASSOCIATION
INC.

ARTICLE 1 – MEMBERSHIP

Section 1 – Membership

- a. Membership in the S.V.S.U.A. shall be open to individuals who participate in, and support the purposes of the S.V.S.U.A.

Section 2 – Privileges of Membership

- a. All members shall enjoy all of the privileges of the S.V.S.U.A. except those certain privileges, which are specifically restricted to a specific body of members as outlined in The Articles of Incorporation or in The By-Laws.
- b. Each member shall be entitled to vote at any Association business meeting.
- c. Any member shall be eligible to hold an elective office.

Section 3 – Annual Registration of Members

- a. All members shall be considered as registered with the S.V.S.U.A. by payment of the annual Association dues.
- b. All active (working) umpires in the Association shall be registered with the District Umpire-In-Chief who will register them with the appropriate officer of the A.S.A. Any umpires who umpire high school games must also be registered with the W.O.A. Representative who will, in turn, register them with the Washington Officials Association.
- c. Any member may be registered to umpire through another Association or Metro, and will be eligible to umpire S.V.S.U.A. assignments.
- d. All members must complete and sign a personal services contract with the S.V.S.U.A. prior to receiving any assignments.

Section 4 – Suspension or Termination of Membership

- a. The S.V.S.U.A. Umpire-In-Chief, with the approval of The Board of Directors, shall have the authority to suspend, or terminate, the membership of any member for a period up to, but not to exceed, the remainder of the season in which the infraction occurred plus the next full season of play for any of the following reasons.
 - (1) Appearing at an assignment with alcohol on his/her breath, or otherwise showing signs of drinking or drug use (including prescribed drugs), or for drinking alcoholic beverages on or

- around the playing areas when/where prohibited, or within sight of players or fans while wearing the approved umpiring uniform;
- (2) Repeated failure to appear on time for an assignment, and/or failure to contact the Assignor to arrange for an appropriate substitute. Financial penalties may also be assessed in keeping with current fines to be included on the annual published fees, dues, and registration costs schedule;
 - (3) Any other behavior that may jeopardize the S.V.S.U.A. or its members.

Termination may occur if offense(s) are deemed to warrant it.

Any member may be granted an appeal/hearing on suspension, or termination, if it is requested, in writing, to the Board of Directors.

ARTICLE II – ANNUAL DUES AND FEES

Section 1 – Association Dues

- a. Annual membership dues amounts shall be approved by the Board of Directors, with current amounts to be included on the annual published fees, dues, and registration costs schedule.

Section 2 – Registration Costs

- a. Annual A.S.A. registration fees shall be established by the A.S.A. District Commissioner, accepted and collected by the S.V.S.U.A. Board of Directors. These fees are to be included on the annual published fees, dues, and registrations costs schedule.

Section 3 – W.O.A. Fees

- a. Washington Officials Association membership fees must be paid in order to umpire high school games.

Section 4 – Timing of Dues/Fees Collections

- a. Association Dues and A.S.A. Registration Costs will be deducted from payments of umpiring fees. These will be deducted during the summer for use/remittance during the following year.
- b. W.O.A. Fees will be deducted from payments of High School umpiring fees. These will be deducted at the completion of the High School season (usually in late May) for the following year, as these fees must be remitted to the W.O.A. by June 1 of each year for the following year's registration.

Section 5 – Period of Membership

- a. Membership and registration(s) shall be considered in force as of the first day of March of each year, and shall be in force through the end of February of each year.

ARTICLE III – BOARD OF DIRECTORS

Section 1 – Governing Body

- a. The policy-making and administrative body of The S.V.S.U.A. shall be known as the Board of Directors. This Board shall have supervision, control, administration, and direction of the affairs of the S.V.S.U.A. and its members.

Section 2 – Composition of the Board of Directors

- a. The Board of Directors shall be composed of the President, Umpire-In-Chief, Secretary, Treasurer, and a Member-At-Large.

Section 3 – Meetings

- a. The Board of Directors shall call such meetings as are needed to conduct the business of the S.V.S.U.A.

ARTICLE IV – OFFICERS

Section 1 – Titles

- a. The officers shall be the President, Umpire-In-Chief, Secretary, Treasurer, and a Member-At-Large.

Section 2 – Responsibilities

- a. The President shall be responsible for presiding at all business meetings and elections of the S.V.S.U.A. and shall also delegate such tasks as are necessary to other officers. The President shall also serve as the Registered Agent of the Corporation.
- b. The Umpire-In-Chief shall be responsible for training, quality control, testing, and supervising of the working umpires of the S.V.S.U.A.
- c. The Secretary shall be responsible for the recording of minutes of all business meetings, and for correspondence to persons and organizations outside of the S.V.S.U.A. The Secretary shall also be responsible for maintaining a roster of members and for disseminating such information to the members as is necessary, and is also responsible for providing a copy of the current By-Laws to current and new members.
- d. The Treasurer shall be responsible for all billing collection and payment of S.V.S.U.A. funds. The Treasurer shall be responsible for reconciling the Association's bank account(s) for review by the Board of Directors. The Treasurer shall be responsible for the preparation of financial statements for the Association, including balances in the various segregated funds, and for maintaining individual earnings records for each umpire and for issuing forms 1099 as necessary. The Treasurer shall be responsible for maintaining the records of which umpires have or have not paid their dues

and registration fees. The Treasurer shall also be responsible for the annual filing of the Association's annual Incorporation Renewal with the Secretary of State, and for arranging for the preparation of the Association's annual Federal Income tax return.

- e. The Member-At-Large has no specific duties except to act as an ombudsman for the members. The Member-At-Large also assists the President or U.I.C. as needed.

Section 3 – Elections and Terms of Office

- a. Elections of Officers and Directors will take place at the Annual Meeting in October of each year. Elections for all positions shall be for a period of two years with the exception of Member At Large, which shall be for a period of one year. Winning candidates shall take office immediately following the annual elections meeting. The vote for specific positions will be staggered to allow a change to the majority of Officers and Directors, if desired by the membership. Elections for specific positions will be:

Even numbered years – U.I.C., Treasurer, and Member At Large;
Odd numbered years – President, Secretary, and Member At Large.

Section 4 – Removal from Office

- a. Any officer of the S.V.S.U.A. may be removed by a three-fourths (3/4) vote of the S.V.S.U.A. membership present at a meeting where the vote is taken, whenever it is judged that the best interest of the S.V.S.U.A. would be served by this action.

Section 5 – Vacancies

- a. If there is a vacancy, for any reason, in the office of Umpire-In-Chief, the President shall immediately appoint a replacement to serve the remainder of the term until the next regularly scheduled election for that position.
- b. If there is a vacancy, for any reason, in any other Officer position, the remaining Officers shall immediately appoint a replacement to serve the remainder of the term until the next regularly scheduled election for that position.

ARTICLE V – COMPENSATION

Section 1 – Positions and compensation

- a. With the exception of the Treasurer's position, no officer or director shall receive any compensation for any of the duties associated with that position.
- b. The Treasurer shall be compensated, at the end of the season, in an amount to be approved by the Board of Directors. This amount may be up to one percent (1%) of the Association's revenues for that year. This amount is not to exceed \$500.00 per year.

ARTICLE VI – NOMINATION AND ELECTION

Section 1 – Nominations

- a. Any voting member may nominate any other member for any elective office. If there is a second to such nomination, that member becomes a candidate for that position.

Section 2 – Elections

- a. Voting members in attendance at the election meeting shall elect the Officer(s) by written ballot, or, in the case of only one candidate for a position, by a show of hands or a voice vote.
- b. In the event that two or more candidates stand for election to a position, the person receiving the largest number of votes will be elected.

ARTICLE VII – MEETINGS AND NON-ELECTION VOTING

Section 1 – Meeting Notices

- a. Notice of meetings for elections must be given at least ten (10) days prior to the meeting date. Notice for other meetings should be at least ten (10) days prior to the meeting date whenever possible.

Section 2 – Voting and Quorum

- a. Unless otherwise specified in the By-Laws, a majority vote shall prevail. No member shall vote by proxy, except to amend the By-Laws. A quorum shall consist of those present at any business meeting.

Section 3 – Conduct of Meetings

- a. The most current version of Robert's Rules of Order shall serve as the parliamentary guide for all meetings.
- b. If any member or members feel aggrieved by any action of the Board of Directors, such action may be appealed to the membership at any meeting by filing a written notice of the complaint, signed by at least ten (10) members, with the President at least seven (7) days prior to such meeting. The complaint shall state the action giving rise to the complaint, the reason for the complaint, and a motion for the action or decision requested. Such complaint, statement, and motion shall be read aloud by the President at said meeting. If the vote is adopted by at least two-thirds (2/3) of those members present, it shall be binding upon the Board of Directors to act accordingly.

ARTICLE VIII – DIVISIONS, COMMITTEES AND ASSIGN

Section 1 – Formation

- a. The Board of Directors may form divisions or committees as needed to effect the purpose of the S.V.S.U.A.
- b. An assignor or assignors for league and tournament games shall be named by the Board of Directors. The assignor(s) need not be a member of the S.V.S.U.A. Assigning fees to be paid shall be determined by the Board of Directors, and shall be paid periodically as determined by the Board of Directors.

ARTICLE IX – FISCAL POLICIES

Section 1 – Fiscal Year

- a. The fiscal year shall begin on January 1, and end on the last day of December.

ARTICLE X – AMENDMENTS

Section 1 – Proposed Amendments

- a. Any member of the S.V.S.U.A. may propose an amendment to the By-Laws.
- b. The procedure set forth in Article VI of the Articles of Incorporation shall be followed.
- c. Proxy votes will only be accepted by the S.V.S.U.A. for amendments to the By-Laws.